

Input New Military Funeral Honors (MFH) Mission into TAPS Database Process: To track mission output within a State using the Tribute Assistance Planning Service (TAPS) database

Point of Contact

Division: Soldier Family Support and Services Division (ARNG-HRF)

Description

The creation of a new MFH mission within the TAPS database helps each State/Territory and ARNG- Soldier Family Support and Services Division (HRF) to track the number of missions. This includes: information about the deceased Soldier/Veteran/Retiree, requested honors, funeral location and date, participants in the MFH, and certain costs endured by the ARNG. This information allows for each State/Territory to determine availability of their Honor Guard Soldiers and the number of military funerals held, both conducted and supported, within their State/Territory.

Regulations and Supporting Resources

N/A

Documents and Forms

[Input New Military Funeral Honors Mission into TAPS Database Process Tutorial](#)

[NGB Form 105, Authorization for Individual Inactive Duty Training](#)

[SF 1164, Claim for Reimbursement for Expenditures on Official Business](#)

Related Processes

[Conduct Military Funeral Honors \(MFH\) Process](#)

The gravesite funeral services provided to Veterans

[Determine Military Funeral Honors \(MFH\) Eligibility Process](#)

Every Veteran who passes is entitled to a MFH ceremony

[Monthly Production Report Process](#)

Developing a Military Funeral Honors (MFH) Monthly Production Report in the Tribute Assistance Planning (TAPS) database

[NGB/State Production Report Process](#)

Developing a Production Report in the Tribute Assistance Planning Service (TAPS) database

Systems

[Defense Manpower Data Center \(DMDC\)](#)

DMDC is the system that serves under the Office of the Secretary of Defense to collate personnel, manpower, financial, training, and other data for DoD.

[Reserve Component Management System \(RCMS\)](#)

RCMS was developed by ARNG to share information electronically between members of the ARNG Personnel Resources Community and other agencies within the ARNG and to provide information for the 54 States and Territories. The information resides on the MINUTEMAN2 Server which is within the ARNG domain. It concurrently serves as a web server and a database server. The data tables are updated on a monthly basis in concert with the ARNG monthly updates. Those applications that require user input are updated on a real time basis.

[Tribute Assistance Planning Service \(TAPS\)](#)

TAPS is a subsystem of Reserve Component Management System (RCMS). In order to access TAPS, users will need to access RCMS first. TAPS tracks the Military Funeral Honors (MFH) process which includes: information about the deceased Soldier/Veteran/Retiree, requested honors, funeral location and date, participants in the Honor Guard, and certain costs endured by the ARNG. This information assists each State/Territory in determining availability of their Honor Guard Soldiers and the number of military funerals held, both conducted and supporting.

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